



Southern Lehigh School District

Board of School Directors Meeting

May 10, 2010

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:37 p.m. on the above date (May 10, 2010) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Dimmig, Eddinger, Hayes, McLoughlin, Miracle, Mohr, Quigley, Stelts

ABSENT: None

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Engler, Scherzberg, Jordan, Bergey, Covelle, Davidson, Farris, Mickley, Harakal, Organski, Martin (Morning Call) and approximately 1 other member of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** McLoughlin to approve the minutes of the April 26, 2010 meeting as copied and distributed to all Board members.

Minutes of
4/26/2010

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approval of
Bills

Approve the bills list dated May 10, 2010 showing paid bills in the amount of \$465,773.52 and bills to be paid in the amount of \$588,991.08 for a total amount of \$1,054,764.60 for the General Fund, bills to be paid in the amount of \$159,145.11 for the Construction Fund;

Approve
Treasurer's
Report &
Investment
Report

Approve the Treasurer's Report and the Investment Report for the month of April, 2010;

Approve EIT
Officer for the
2010-2011
school year-
Guerriere

Approve the appointment of Robert Guerriere to continue as the Earned Income Tax (EIT) Officer for the 2010-2011 school year;

Approve the
designation of
depositories
and the
investment of
District funds
for the 2010-
2011 school
year

Approve the enclosed resolution which provides for the designation of depositories and the investment of District funds for the 2010-2011 school year;

Approve the election of Dr. Elizabeth Stelts to continue as Board Treasurer until the Board reorganization meeting in December 2010;

Approve E.
Stelts to
continue as
Board
Treasurer
until 12/6/2010

Approve bonding in the amount of \$50,000 for each of the following positions: Board Secretary, Assistant Board Secretary, Board Treasurer, and Earned Income Tax Officer;

Approve
bonding
amount
(\$50,000) for
the Board
Secretary,
Assistant
Board
Secretary,
Board
Treasurer &
EIT Officer

Approve the following support staff -

Tracy Stough, 1:1 Instructional Assistant (7 hour), Liberty Bell Elementary School, at an hourly rate of \$15.31 and effective May 11, 2010. This is a new position.

Kimberly Amory, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.31 and effective May 11, 2010. This is a new position;

Approve
support staff-
Stough,
Amory

Approve substitutes for the 2009-2010 school year-Gerhart (pending required documentation), Pfeifer, Godshall

Approve the following substitutes for the 2009-2010 school year -

Judy Gerhart, Substitute Secretary, at an hourly rate of \$13.12**

Amy Pfeifer, Substitute Instructional Assistant, at an hourly rate of \$15.31

Wendy Godshall, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45

***Pending receipt of required documentation.*

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None**

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Covelle, Mr. Davidson, Mrs. Farris and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School Report –

- AP Testing is ongoing – ends this week.
- Graduation Project Presentations on May 21 in the afternoon.

Middle School Report –

- PSSA completed
- April 29 – Envirothon - science field trip
- May 5 – PTG Luncheon
- May 6 – Teacher Appreciation Breakfast
- May 7 – 'King and I' play
- May 10 – 6th Grade Visitation
- May 13 – Latin American Celebration 7th Grade
- May 18 – PM Band Concert for 7th and 8th grade
Academic Awards Assembly (7:00)
- May 21 – 7th grade field trip Dorney Park
8th grade Field Day

Intermediate School Report –

- PSSAs began on April 7 and ended with final make ups on May 3 at SLIS.
- End Year Assessments have begun, as has accelerated math testing and Rigorous LA data collection.
- The first ever SLIS Read On campaign generated near \$1500 for the Child Advocacy Center of Lehigh Valley.
- Students and staff have been working together recently to send best wishes to a SL graduate currently stationed in Afghanistan. Goodie items and supplies have been collected and are on route to his troop.
- Field trips connected to the curriculum are taking place in all grade levels: 4th and 5th grade students are visiting the DaVinci Science Center in May. The other half of our 4th grade class is scheduled to Harrisburg, and 6th grade students will make the trip to Ellis and Liberty Islands on May 25.
- 6th grade students visited the MS today.
- 3rd grade students will be visiting SLIS on June 10 and 11.

Elementary Schools Report –

- End of the year assessments are being administered during the month of May. This includes school-wide DIBELS assessment and year-end assessments in math and reading.
- Elementary Play Days will be held on May 18 (Lower Milford), May 27 (Hopewell), and June 2 (Liberty Bell).
- Lower Milford's 1st grade music program will be held on the afternoon of May 17.
- Liberty Bell's 1st grade music programs will be the afternoon of Wednesday, May 19th.
- The third grade instrumental concert is May 27 at 6:30 PM at the High School.
- Two assemblies are coming up at Lower Milford: a safety presentation by retired State Trooper John Brown on May 11 and a full day assembly/workshop science program, "Dancing with the Honeybees", presented by Clifford Wright-Sunflower on May 21.

- Today, the Lehigh Valley Health Network presented their SAFETY TOWN to all Liberty Bell students. This portable, interactive “town” is designed to teach children how to be safe in their everyday lives. The town depicts how a child travels through a normal day, including home, school, park and neighborhood, while discussing dangers they may encounter along the way.
- Lower Milford students will visit the Burnside Plantation on May 3, and Hopewell students will visit on May 13 and 14.
- The Hopewell third grade biography museum is scheduled for May 20; Lower Milford’s museum dates are May 14 and June 8.
- Lower Milford PTA will hold a family night fundraiser at the Inside Scoop on May 20.
- The HW habitat committee has been cleaning up the habitat gardens after school and will be planting flowers and vegetables next week.
- On Saturday night, Mr. Hafner and his son, along with many of the Liberty Bell families, braved the conditions at the Iron Pigs game for Liberty Bell Family Night.

MOVED BY Miracle and **2ND BY** McLoughlin to approve the following student trip request -

Southern Lehigh Field Hockey Team to participate in field hockey camp on July 10 through July 13, 2010 at Villanova University, Philadelphia, PA.

Approve student trip for SL Field Hockey Team- Philadelphia, PA

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Stelts to approve \$10,000 for the 2010-2011 school year for the purpose of tuition reimbursement for individual courses that do not count toward graduate increment (column movement), in accordance with the Collective Bargaining Agreement with the Southern Lehigh Education Association (Appendix, B, Part II, Section III (a), (8) requiring that the Board annually designate an amount of money for the stated purpose.

Approve \$10,000 for the 2010-2011 school year for the purpose of tuition reimbursement for individual courses that do not count toward graduate increment

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

Mr. Snell gave a PowerPoint presentation on the 2010-11 proposed General Fund budget adoption that included –

- 2010-11 budget timeline
- 2009-10 budget highlights
- 2009-10 expenditure highlights and revenue highlights
- 2010-11 expenditure highlights and revenue highlights
- Impact of tax increase
- Act 1 considerations

Mr. Snell answered questions from the Board, and there was Board discussion.

MOVED BY Gunkle and **2ND BY** Eddinger to direct the Administration to prepare the proposed annual budget for the 2010-2011 fiscal year, including estimated expenditures of \$53,786,942, and estimated revenues of \$51,208,786, and proposed tax rate of 45.4 mills (an increase of 1.6 mills), as presented to and approved by the Board at this evening’s meeting, on the uniform form furnished by the Department of Education; to print said proposed annual budget and to make it available for public inspection at least 20 days prior to its final adoption as the annual budget for the 2010-2011 fiscal year; and to give public notice of the intent of the Board to adopt said proposed annual budget at least ten days prior to its final adoption, all in accordance with the provisions of Section 312 of Act 1 of 2006.

Direct Administration to prepare the proposed annual budget for the 2010-2011 fiscal year, including estimated expenditures of \$53,786,942 and estimated revenues of \$51,208,786 and proposed tax rate of 45.4 mills

There was more Board discussion, and the Board was polled to see if there was consensus for a millage rate for the 2010-11 budget.

The motion was **amended by** Gunkle and **2nd by** Eddinger to direct the Administration to prepare the proposed annual budget for the 2010-2011 fiscal year, including estimated expenditures of \$53,786,942, and estimated revenues of \$51,174,217, and proposed tax rate of 45.3 mills (an increase of 1.5 mills), as presented to and approved by the Board at this evening’s meeting, on the uniform form furnished by the Department of Education; to print said proposed annual budget and to make it available for public inspection at

Motion amended to direct Administration to prepare the proposed annual budget for the 2010-2011 fiscal year, including estimated expenditures of \$53,786,942 and estimated revenues of \$51,174,217 and proposed tax rate of 45.3 mills

least 20 days prior to its final adoption as the annual budget for the 2010-2011 fiscal year; and to give public notice of the intent of the Board to adopt said proposed annual budget at least ten days prior to its final adoption, all in accordance with the provisions of Section 312 of Act 1 of 2006.

VOICE VOTE: "YES" – All but Dimmig, Quigley, Mohr
"NO" – Dimmig, Quigley, Mohr – Motion Carried
ABSENT: None

SUPPORT SERVICES

Approve an allowance adjustment for the installation of a Daukin Split AC unit in the Intermediate School Data Closet

MOVED BY Miracle and **2ND BY** McLoughlin to approve an allowance adjustment for the installation of a Daukin Split AC unit in the Intermediate School Data Closet. The allowance adjustment represents an "add" in the amount of \$14,081.68 to JBM Mechanical, Inc., 3273 Gun Club Road, Nazareth, PA 18064.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve an allowance adjustment for electrical work associated with the installation of a Daukin Split AC unit in the Intermediate School Data Closet

MOVED BY Miracle and **2ND BY** McLoughlin to approve an allowance adjustment for electrical work associated with the installation of a Daukin Split AC unit in the Intermediate School Data Closet. The allowance adjustment represents an "add" in the amount of \$3,058.00 to Albarell Electric, Inc., 901 W. Lehigh Street, Bethlehem, PA 18018.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve consent agreement with the Environmental Protection Agency as it relates to an asbestos investigation & inspection that occurred during the 2008-2009 year

MOVED BY Miracle and **2ND BY** Hayes to approve a consent agreement with the Environmental Protection Agency as it relates to an asbestos investigation and inspection that occurred during the 2008-2009 year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Permit the Administration to pre-authorize the selection of the successful electricity supplier and to execute all necessary documents to be brought to the Board at the next meeting

MOVED BY Miracle and **2ND BY** Stelts to permit the Administration to pre-authorize the selection of the successful electricity supplier and to execute all necessary documents with the understanding that all such actions will be undertaken after consultation with the Solicitor and will be brought to the Board at the next meeting. The District continues to participate in a group of school entities who are working with Provident Energy Consulting, LLC to aggregate their electricity demand and obtain favorable rates in this new era of deregulated supply costs. The District is under contract with Constellation New Energy for 2010 and 2011 and is looking to band together with schools in the Met-Ed and PECO Energy service territories that are just now planning for deregulation in their areas, beginning January 1, 2011. The purchasing group will receive bids for electricity generation thru June 30, 2012 (six additional months) and thru June 30, 2013 (18 additional months) on or about May 24, 2010. Decisions will need to be made within 24 to 48 hours of the bid opening.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

PERSONNEL

REPORTS

Lehigh Career & Technical Institute

Mr. Miracle reported that the JOC met on April 28, 2010 and passed the 2010-11 general budget and academic center budget.

Education Committee

Mr. Hayes reported on the April 27, 2010 committee meeting -

- Technology purchases – A review of teacher laptop issues and costs for failing batteries was discussed. A plan to recycle the laptops into classrooms was shared in order to extend the useful life of the units. The existing 2009-10 technology budget supports the replacement of laptops for teachers. Given the

age of the laptops and the issues that are occurring, it is the recommendation of the administration that the laptops be replaced. Committee members supported the plan.

- C. Cyber (Charter) options – The District will spend approximately \$900,000 this year for tuition to all charter schools, with the largest portion going to cyber charter schools. The District is exploring options to attempt to bring these funds back into the School District by joining a Lehigh Valley Cyber Consortium group along with other Lehigh County school districts. Committee members supported further research to do so, along with beginning to survey local cyber charter families in order to gain more information.

Superintendent’s Report

Mr. Liberati canvassed Board members for their attendance at the High School graduation in June.

Facilities Report

Mr. Bergey apprised the Board of the status of the proposed Middle School driveway replacement on the western side of the Middle School Property, and explained the proposal from Borton Lawson Architecture for engineering design services. Borton Lawson will prepare a subsurface soil investigation to determine existing conditions below the proposed work area, review soil scientist report/recommendations, and develop a pavement specification, and prepare bidding documents based on the results of the in-situ soil investigation and pavement design specifications.

MOVED BY Miracle and **2ND BY** Dimmig to approve the contract with Borton Lawson Architecture for engineering design services for the pavement replacement for the western driveway entrance at the Middle School at a cost of \$18,500 plus reimbursable expenses (mileage, copies, approval fees, etc.), that will be billed at cost and are not included in the \$18,500 fee.

Approve contract with Borton Lawson Architecture for engineering design services for the pavement replacement for the western driveway entrance at the Middle School

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

Mr. Eddinger asked the Board for volunteers to install engraved pavers at the Intermediate School.

OLD BUSINESS

MOVED BY Miracle and **2ND BY** McLoughlin to approve a second and final reading of the following policy -

Approve a 2nd and final reading of Policy #555

#555 Classified Employees: *Essential Employees*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

NEW BUSINESS

MOVED BY Miracle and **2ND BY** McLoughlin to approve a first reading of the following policies -

Approve a 1st reading of Policy #319.1, #419.1, and #519.1

#319.1 Administrative Employees: *Outside Activities and Intellectual Property*

#419.1 Professional Employees: *Outside Activities and Intellectual Property*

#519.1 Classified Employees: *Outside Activities and Intellectual Property*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

COMMUNICATIONS

The Board received the following communications –

PDE Approval of Single Audit Report.

Request to appoint School Board member to Open Space Study Committee for Upper Saucon Township. Mr. Eddinger volunteered for the Open Space Study Committee.

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Quigley and **2ND BY** Eddinger to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: None

The meeting was adjourned at 10:08 p.m.

ATTEST: _____ Board Secretary

Pending Approval